



CASUAL FREE HIRE AGREEMENT FORM – LHMN BLUE TREE, TRAILER & BANNERS

The purpose of this document is to outline the arrangements for hirers of the Loddon Healthy Minds Network (LHMN) Blue Tree, Trailer & Banners within the Loddon Shire Council.

They:

- are only available for hire by Not For Profit organisations and groups situated in, or delivering services in, Loddon Shire Council
- are only available for activities being conducted in Loddon Shire Council communities
- must only be used in activities aligned with the promotion of mental health wellbeing (as demonstrated in the 5 ways to wellbeing). <https://www.5waystowellbeing.org.au/>
- may be collected on the last business day prior to the event, and are to be returned on the first business day following the event
- Collect and return from the Loddon Shire Council Office 41 High Street, Wedderburn, 3517

Hiring of Loddon Healthy Minds Network Blue Tree, Trailer & Banners

Organisations wishing to hire the Blue Tree, Trailer & Banners must:

- ensure the Blue Tree, Trailer & Banners are returned in a clean and un-damaged condition after use.
- ensure that safety requirements are understood and followed
- accept responsibility for and maintain the good order and behaviour of all persons around the Blue Tree, Trailer & Banners
- not generate income in the use of the Blue Tree, Trailer & Banners
- hold and provide Council with evidence of appropriate Public Liability Insurance coverage
- report any maintenance issue or damage to Council immediately upon occurrence of such.

A charge of \$50 will be made to hirers if the Blue Tree, Trailer & Banners are returned uncleaned.

The hirer will be responsible to pay the full repair costs for any damages incurred to the Blue Tree, Trailer and Banners during their hire.



CASUAL FREE HIRE AGREEMENT FORM – LHMN BLUE TREE & TRAILER

This agreement is between Loddon Shire Council (“Council”) and the “Hirer”.

Name of hirer

Organisation

Postal address

Phone number

Date(s) of event

From:

To:

Collection Date:

Time:

Return Date:

Time:

**Purpose of hire -
event details**

Event

Address/Location:

**Alignment with
mental health
promotion**

**Expected/estimated
number of guests**

I hereby agree to abide by the general terms and any special conditions of this Hire Agreement.

Name:

Signature:

Date:

Signed on behalf of Loddon Shire Council:

Name:

Signature:

Director Community Wellbeing

Date:



CASUAL FREE HIRE AGREEMENT FORM – LHMN BLUE TREE & TRAILER

Conditions of hire

1. The hirer of the Blue Tree, Trailer & Banners must:
 - have Public Liability insurance (minimum \$20 million).
Council can cover your activity for public liability insurance if a casual charge of \$17.00 (inc GST) is paid as part of your hire agreement. If you or your Club/Organisation already has public liability insurance Council requires a “Certificate of Currency” from your Insurance Company before use of the smoothie bikes is allowed.
 - keep them clean during usage and being appropriately cleaned and in good condition upon return,
 - cover and reimburse Council for any losses or damage incurred as a result of using them, including any claim made against Council by you or anyone connected with you
 - ensure that the appropriate safety requirements are in place,
 - collect the Blue Tree, Trailer & Banners at the date/time specified and return to the original place of collection at the date/time specified
2. Either party may cancel this Hire Agreement by giving 48 hours written notice.
3. A charge of \$50 will be made to hirers if the Blue Tree, Trailer & Banners are returned uncleaned.
4. The hirer will be responsible to pay the full repair costs for any damages incurred to the Blue Tree, Trailer and Banners during their hire.
5. This hire agreement under no circumstances is to be considered as a lease or any other act and that this Hire Agreement confers no statutory rights of security of tenure conferred by relevant legislation.

Special conditions of hire (if required)

OFFICE USE ONLY

Public Liability (casual charge \$17.00):	\$	_____
Other charges:	\$	_____
Total cost of hire:	\$	_____
Have already supplied copy of Certificate of Currency/Public Liability	Yes	No